

BLUEBONNET GROUNDWATER CONSERVATION DISTRICT

Board of Directors Meeting

Wednesday, January 18, 2012
6:00 PM

Bluebonnet Groundwater Conservation District
Board Room, Suite B & C
303 East Washington Avenue
Navasota, Texas

Minutes of the Meeting

In attendance: Directors Brandes, Davis, Groschke, Huebner, Minze, Olsta, Patout, Reed, Thomas, and Ward; General Manager Holland, Administrative Assistant Paben. New Board Director Byron Sandel. Visitors: James Ingram, Bill Huntsinger, and Mike McCall.

1. Call to order
There being a quorum of the Board of Directors present, the meeting was called to order by President Patout at 6:07 PM.
2. Public Comment
No comments were made.
3. Discussion and possible action to accept the resignation of Director Joe Sandel representing agricultural interests from Walker County.
Upon review, Director Thomas moved that the board accept the resignation of Director Joe Sandel representing agricultural interests from Walker County with reluctance. Director Minze seconded. **Motion carried.**
4. Approve Bonds for Directors.
Director Ward moved to approve the Bonds for the Directors. Director Thomas seconded. **Motion carried.**
5. Administer Oath of Office to new Walker County Director Byron Sandel representing agricultural interests and to reappointed Directors (Austin: Beckendorff & Brandes; Grimes: Ward; Walker: Reed; Waller: Davis & Groschke).
General Manager Holland led new Director Sandel and the reappointed Directors through the Oath of Office. Upon taking the Oath, Director Sandel took a seat with the rest of the Board.
6. Presentation by James Ingram and discussion of FY 2011 Audit performed by Ingram, Wallis & Company.
James Ingram thoroughly detailed the FY 2011 Audit and reviewed the financial statement highlights.

7. Discussion and possible action to accept FY 2011 Audit prepared by Ingram, Wallis & Company.

The Directors questioned Mr. Ingram about suggestions for taking care of outstanding checks that the District issues. General Manager Holland will look into creating a policy for outstanding checks and report back at the April meeting. Director Olsta moved to accept the FY 2011 Audit prepared by Ingram, Wallis, and Company. Director Davis seconded. **Motion carried.**
8. Discussion and possible action to elect Board Officers (President, 2 Vice Presidents, and Secretary).

Upon the resignation of Secretary Sandel, Director James Morrison was nominated to fill that position. Director Olsta moved to elect Director Morrison to the position of Secretary by acclamation. Director Thomas seconded. **Motion carried.**

Directors Beckendorff, Minze, Patout were re-nominated to retain their positions. Director Brandes moved that the remaining officers retain their positions. Director Ward seconded. **Motion carried.**
9. Committee appointments by President.
 - a) Executive Committee: oversight of District Administration, Financial matters (including signatories on District Bank Accounts) & Investments
 - b) Legislative Committee: advise General Manager on legislative matters and positions to be advocated by the District
 - c) Rules Committee: annual review of District Rules and recommend and prepare revisions for consideration by the Board
 - d) Management Plan Committee: conduct annual review, recommend revisions for consideration by the Board and prepare revised plan for consideration by Board and approval by Texas Water Development Board

The committee appointments remained the same.
10. Discussion and possible action to approve minutes of October 19, 2011 Board Meeting.

After review, Director Ward moved to approve the minutes of the September 21, 2011 Board Meeting. Director Reed seconded. **Motion carried.**
11. Discussion and possible action to approve quarterly Financial Report.

The Directors discussed moving funds from the Money Market Account into different allotments to diversify our investments. After General Manager Holland explained the budgeted production fees and permit fees, Director Ward moved that the Board approve the quarterly Financial Report. Director Thomas seconded. **Motion carried.**
12. Discussion and possible action to approve quarterly Investment Report.

Upon review, Director Huebner moved that the Board approve the quarterly Investment Report. Director Minze seconded. **Motion carried.**

13. Discussion and possible action to accept quarterly Drought Status Assessment.
After a brief review of the positive short term effects of La Nina, Director Ward moved that the Board accept the Drought Status Assessment. Director Davis seconded. **Motion carried.**
14. Discussion and possible action on Selection Committee's recommendations regarding a District hydrogeological consultant.
General Manager Holland discussed the RFPs that were sent to several different firms and received four back. The Committee stated their unanimous decision to recommend LBG-Guyton as the District's hydrogeological consultant. After reviewing LBG-Guyton's qualifications, Director Thomas moved that the board accept the Selection Committee's recommendations regarding a District hydrogeological consultant. Director Olsta seconded. **Motion carried.**
15. Discussion and possible action to authorize Selection Committee to negotiate a contract with hydrogeological consultant finalist to be executed by the Board President.
After discussing the process of setting up the contract, Director Sandel moved that the Board authorize the Selection Committee to negotiate a contract with LBG-Guyton to be executed by the Board President. Director Brandes seconded. **Motion carried.**
16. Discussion and possible action to approve District Vehicle Policy.
Upon review, Director Minze moved to approve the District Vehicle Policy. Director Thomas seconded. **Motion carried.**
17. Discussion and possible action to approve and authorize purchase of District Vehicle.
After reviewing each of the local offers, Director Olsta moved to approve and authorize the purchase of the District vehicle from the Team Auto of Navasota dealership. Director Thomas seconded. **Motion carried.**
18. General Managers Report
 - a. Well Registration/Permitting
 - b. TAGD
 - c. Region G & H RWPG
 - d. Trinity & San Jacinto River Basins & Galveston Bay BBASC
 - e. GMA 14
 - f. Training Sessions & Seminars
 - 1) Texas Water Law Institute
 - g. Pintail Landfill, LLC
19. Date for next Board meeting – April 18, 2012.
20. Adjourn

There being no further business, Director Davis moved that the meeting be adjourned. Director Ward seconded. **Motion carried.** The meeting was adjourned at 7:33 PM

The above minutes of the regular meeting of the Board of Directors of the Bluebonnet Groundwater Conservation District held on January 18, 2012., were approved and adopted by that Board on April 18, 2012.

J Jared Patout, President

ATTEST:

James Morrison, Secretary