

**BLUEBONNET GROUNDWATER CONSERVATION DISTRICT
Board of Directors Meeting**

**Tuesday, November 20, 2001
6:30 P.M.**

MINUTES

<u>ATTENDING</u>	<u>AGENCY</u>
Les Mauldin	BGWCD
Orval Rhoads	BGWCD
David Minze	BGWCD
Tommy Oates	BGWCD
Sharon Brandes	BGWCD
Milton Beckendorff	BGWCD
Jim Ward	BGWCD
Paul C. Isham	BGWCD
Bill Thomas	BGWCD
Frank Tressie	BGWCD
Jared Patout	BGWCD
Joe Sandel	BGWCD
Larry Winkelmann	BGWCD
W. A. (Bill) Harris	BGWCD
Shannon Theeck	BGWCD
Glenn Schroeter	BGWCD
Glenn Huebner	BGWCD
James Morrison	BGWCD
Michael Blezinger	BGWCD
The Honorable Bud Haynie	Grimes County
Kenneth Jones	Sealy News
Bill Dugatt III	Bickerstaff
Gary Smith	Arcadis
Teresa Clark	Brazos River Authority
Cathy Dominguez-Cuevas	Brazos River Authority

Tom Wilkinson	BVCOG
Robert Gresham	BVCOG
Lloyd Behm	BVCOG
Frances Behm	Town and Country Consulting

1. CALL TO ORDER

The meeting was called to order by temporary chairman James Morrison.

2. INTRODUCTION OF DIRECTORS

Chairman Morrison asked each of the directors to introduce themselves and state their area of expertise.

3. APPROVAL OF DIRECTOR'S BONDS

All director's bonds have been received. Director Teeck moved and Director Rhodes seconded that the director's bonds been approved. Motion Carried.

4. MEMORANDUM OF UNDERSTANDING AGREEMENT WITH BVCOG FOR ADMINISTRATIVE SERVICES

Tom Wilkinson of Brazos Valley Council of Governments presented the Memorandum of Understanding and explained the associated budget to the directors. During his presentation, Tom explained that Lloyd Behm is a full time employee of BVCOG who would be assigned to the Bluebonnet Groundwater Conservation District if the MOU is approved.

Each director was given a copy of the MOU. Tom stated that this agreement has not been reviewed by an attorney.

Director Patout moved and Director Minze seconded the motion to approve the MOU as presented. Motion passed.

5. MEMORANDUM OF UNDERSTANDING WITH BVCOG FOR FINANCIAL MANAGEMENT SERVICES

Tom Wilkinson suggested that until June, BVCOG be allowed to account for BGWCD funds, but to mix them with other funds in an account at Planter's and Merchants bank.

Director Teeck moved, Director Tressie seconded that BGWCD use BVCOG for financial services and designated the BVCOG office address as the operating address for BGWCD. Motion passed.

6. PRESENTATION OF CONTRACT WITH BICKERSTAFF, HEATH, SMILEY, POLLAN, KEVER & McDANIEL, L.L.P. FOR LEGAL SERVICES

Bill Duget, managing partner of Bickerstaff, Heath explained the proposed contract between his company and BGWCD. Duget will be the primary contact for this contract.

Director Harris moved, Director Beckendorff seconded that the agreement between BGWCD and Bickerstaff, Heath, Smiley, Pollan, Kever & McDaniel, L.L.P. for legal services as presented with a \$3,000 cap on charges for services performed without approval from the chairman.

7. MINUTES OF OCTOBER MEETING

Director Teeck moved and Director Winkleman seconded that the minutes of the last meeting be approved as presented.

8. ELECTION OF OFFICERS

Discussion was held and directors met in "county" groups, one director from each county was selected as a representative on the nominating committee. One director from each county was nominated for office. Before presenting the nominees, Director Mauldin stated that the nominating committee suggested that the date of the election and the terms of offices should be addressed in the bylaws.

Jared Patout was elected president, David Minze vice president, Glenn Schroeter secretary, Milton Beckendorff and James Morrison were elected as second vice presidents.

Director Rhodes moved, Director Isham seconded that the slate of officers be elected and that the terms of office be addressed in the bylaws. Motion passed.

9. PURCHASE OF ERRORS AND OMISSIONS INSURANCE

Director Ward moved and Director Beckendorff seconded that action on purchase of errors and omission insurance be tabled until the December meeting. Motion Carried.

10. CONFIRMATION ELECTION

Motion was made and seconded that staff be directed to work toward a November election date. Motion Carried.

11. BOARD POLICIES, RULES AND PROCEDURES

Each board member will be given a set of policies for review at the next meeting.

12. DETERMINE REGULAR MEETING DATE, PLACE AND TIME

The December 11 meeting will be held in the Navasota ISD Board Room at 6:30p.m. Director Mauldin moved and Director Teeck seconded that the Navasota ISD Board Room be the permanent meeting place. Motion Carried.

Director Tressie moved and Director Ward seconded that beginning in January the meeting be set on the third Wednesday of each month. Motion Carried.

The January 16, 2002 meeting will be at 6:30pm. Future meeting dates and times will be approved later.

13. COMMITTEE APPOINTMENTS

Director Harris suggested that the appointment of committees be delayed until the December meeting. Motion made and seconded. Motion Carried.

14. **ADJOURN**

Motion made, seconded and carried meeting adjourned at 9:30p.m.

THE ABOVE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BLUEBONNET GROUNDWATER CONSERVATION DISTRICT HELD ON NOVEMBER 20, 2001 WERE APPROVED AND ADOPTED BY THAT BOARD ON DECEMBER 11, 2001.

Jared Patout, President

ATTEST:

Glenn Schroeter, Secretary