

BLUEBONNETT GROUNDWATER CONSERVATION DISTRICT

**Board of Directors Meeting
Tuesday, December 11, 2001
6:30 PM**

MINUTES

The following persons were in attendance at the meeting: Directors Milton Beckendorff, Michael Blezinger, Glenn Huebner, Jared Patout, William Thomas, Paul Isham, Joe Sandel, David Minze, Frank Tressie, Glenn Schroeter, Shannon Theeck, Larry Winkelmann; Others Lloyd Behm, BVCOG; Frances Behm, Town and County Consulting.

1. Call to Order

President Patout called the meeting to order at 6:36pm

2. Introduction & Seating of Directors

No action was taken

3. Approve Directors Bonds

Mr. Thomas' bond has been received. Mr. Tressie moved, Mr. Winkelmann seconded motion to approve this bond. Motion Carried

4. Approve Minutes of November 20, 2001 Board Meeting

Minutes were discussed, Mr. Winkelmann pointed out that some of the directors names were misspelled. Mr. Tressie moved, Mr. Thomas seconded that the minutes be corrected and approved as corrected.

5. Discuss adoption of Board Policies, Rules and Procedures

Discussion was held concerning the adoption of Board Policies, Rules and Procedures including: Code of Ethics, Travel Expenditure Policy, Investments, Management Policies, Professional Services Policies, Records Retention Policies. These are required by the statute creating the conservation districts.

6. Approve Resolution R2001-01 adopting a Code of Ethics, a Travel Expenditure Policy, an Investment Policy, a Professional Services Policy and a Management Policy

Mr. Thomas moved and Mr. Schroeder seconded that Resolution R2001-01 be adopted. Motion Carried.

7. Approve Resolution R2001-02 adopting a Records Management Plan

Mr. Thomas moved and Mr. Schroeder seconded that Resolution R2001-02 be adopted. Motion Carried.

8. Meeting rules and policies

After a discussion of meeting rules and policies, Mr. Theeck moved and Mr. Thomas seconded a motion that since dinner is ordered for each meeting, each director should contact Mr. Behm before close of business on Monday before each meeting. This will also give an indication of how many will be present at the meetings. Meeting notices will be e-mailed to all directors having that option. Motion Carried.

Meetings are set at 3rd Wednesday of each month at the Navasota ISD Board room.

Mr. Theeck moved that the board adopt a policy that says the board will consider recommending that the county remove and replace a director they appointed who has 3 consecutive unexcused absences from meetings. Glenn Schroeter seconded. Motion Carried.

An agenda item will be set for the January meeting to define approved absences.

Mr. Minze moved and Mr. Theeck seconded, that a public comment session, if necessary, be held at the beginning of meetings and be limited to 30 minutes total, with a 5 minute per person limit. Motion Carried.

9. Discuss/consider authorizing purchase of Errors and Omission Insurance and General Liability Insurance

Discussion to consider authorizing purchase of Errors and Omission Insurance and General Liability Insurance was held, based on proposals solicited. Motion was made and seconded that the proposal from the Miller Insurance Agency of Navasota be accepted. Motion Carried.

10. Discuss/consider appointment of committees

Discussion of the appointment of committees was tabled until the January meeting.

11. Adjourn

Meeting Adjourned at 8:30pm

THE ABOVE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BLUEBONNET GROUNDWATER CONSERVATION DISTRICT HELD ON DECEMBER 11, 2001 WERE APPROVED AND ADOPTED BY THAT BOARD ON JANUARY 16, 2002.

Jared Patout, President

ATTEST:

Glenn Schroeter, Secretary