

BLUEBONNET GROUNDWATER CONSERVATION DISTRICT

Board of Directors Meeting

Tuesday, November 20, 2001
6:30 PM

Navasota ISD Board Room
705 East Washington
Navasota, Texas

AGENDA

1. Call to order
2. Introduction and seating of directors
(Administer oath of office)
3. Approve director's bonds
4. Approve Minutes of October 16 Board Meeting
5. Election of Board Officers (Temporary or Permanent)
[President, Vice President, Secretary (Treasurer optional)]
6. Determine regular meeting date, place and time
(set date, place, time for January meeting)
7. Presentation by Tom Wilkinson regarding contracting with BVCOG for administrative/financial management services including discussion of proposed budget
8. Consider approval of Memorandum of understanding with BVCOG for administrative/financial management services.
9. Designate office location and address for district
10. Presentation by Representative of Bickerstaff, Heath, Smiley, Pollan, Keever & McDaniel, L.L.P regarding contracting with them for legal services.
11. Consider approval of Letter of Engagement with Bickerstaff, Heath, Smiley, Keever & McDaniel, L.L.P. for legal services

12. Discuss/consider authorizing purchase of Errors and Omission Insurance and General Liability Insurance.
13. Discuss/consider appointing committee to research and report on best date for confirmation election
14. Discuss adoption of Board Policies, Rules and Procedures including
 - A. Code of Ethics
 - B. Travel Expenditure Policy
 - C. Investments
 - D. Management Policies
 - E. Professional Services Policies
 - F. Records Retention Policies
 - G. Meeting rules and policies
15. Discuss/consider appointment of committees.
16. Adjourn